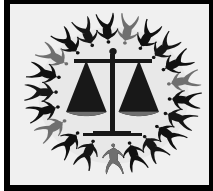


STATE OF ALASKA

SARAH PALIN, Governor

OFFICE OF PUBLIC ADVOCACY



Anchorage Civil Section - Child Advocates

900 W. 5th Avenue, Suite 525
Anchorage, AK 99501

Phone: 907-269-3500
FAX: 907-269-3535

Guardian ad litem Position Description

The Office of Public Advocacy is seeking to fill a non-attorney guardian ad litem (GAL) position in the Anchorage Civil Section. The Civil Section provides GAL representation for children when appointed by the court, primarily in child protection proceedings and private divorce/custody disputes. The GAL advocates for the best interests of the child and provides recommendations to the court to enable the court to make the best possible decision in the case.

Candidates should possess the knowledge, skill, experience, training, or education that allow them to:

- conduct independent, thorough and impartial investigations into the child's situation
- understand and appreciate different cultures and family situations
- communicate effectively, both verbally and in writing
- develop a positive rapport with children, parents, social workers, Tribes, teachers, and other professionals and volunteers involved in children's lives
- be self-motivated and adaptable
- organize time efficiently in order to balance significant simultaneous demands

GALs are required to complete intensive initial training and orientation. For a detailed description of a GAL's duties, please refer to Alaska Child in Need of Aid Rule 11 and Alaska Civil Rule 90.7.

The Office of Public Advocacy is committed to hiring a diverse work force and all qualified applicants are encouraged to apply. This position is with the State of Alaska, in the Partially-Exempt Service, class range 19. The position serves at the pleasure of the Public Advocate. To apply, please submit a cover letter, resume and writing sample to Anita Alves, Supervising Attorney, anita_alves@admin.state.ak.us. Applicants are encouraged to submit their applications electronically. Application packets may also be mailed to Anita Alves, Office of Public Advocacy Civil Section, 900 W.5th Ave, Suite 525, Anchorage, AK 99501.

Applications will be accepted until _____. If you have questions or would like more information, please contact Ms. Alves at 269-3500.